

MEMORANDUM

TO: Meade of Avalon Homeowners

FROM: The Meade of Avalon Board of Directors

RE: Exterior Change Violation Policy

DATE: April 23, 2010

Perhaps you are not aware that, according to the Meade of Avalon Covenants, Conditions, and Restrictions, any exterior change made to your home or property must be submitted to the Meade of Avalon Architectural Review Committee (ARC) for its review and approval. The purpose of this restriction is to maintain an overall uniform aesthetic appearance to the Avalon community. In order to better facilitate this restriction, an Exterior Change Violation Policy has been established, effective immediately, which will apply to any exterior change that is made without having first received approval from the ARC:

- Any exterior change that is made to a homeowner's property without approval will result in an immediate \$100.00 (one hundred dollar) fine. The homeowner will be mailed a Certified Letter requesting an application within ten (10) days.
- If the Exterior Change Application has not been received by the ARC within ten (10) days from the date of the Certified Letter, an additional \$100.00 (one hundred dollar) fine will be charged to the homeowner's account.
- If the Exterior Change Application has not been received by the ARC within thirty (30) days from the date of the Certified Letter, another \$100.00 (one hundred dollars) fine will be charged to the homeowner's account.
- If the Exterior Change Application has not been received by the ARC within the next thirty (30) days (60 days from the date of the Certified Letter), legal action will be taken and the homeowner will be responsible to pay all legal fees incurred.

Thank you for your compliance with this very important component which is a major factor that makes the Meade of Avalon such a beautiful place to live.